



Bishopbriggs Academy
Wester Cleddens Road
Bishopbriggs
Glasgow
G64 1HZ

Telephone: 0141 955 2351

10.11.2022

Dear parent/carer,

This is an important year for your child as they embark on their senior SQA exams and make important decisions about their positive destinations. In order to support you and them with this you are invited to make appointments for our in-person parents' evening. The meeting is on Monday 21st November from 4:15pm until 6:45pm in school. To make your appointments please login at <https://parents-booking.co.uk/bishopbriggs>. Appointments will be available to book from **6pm this evening** until **10pm** on Tuesday 15th November. We advise you to make appointments as soon as possible to avoid disappointment.

To login and make appointments you will need to enter:

- Your title and surname (Mr, Mrs, Ms etc.), your child's first name, surname and date of birth. The login details you enter must match those we have on record for you.
- Once you have logged in – click on S5/6 Parents Meeting. You will then be able to accept the system suggested appointments or make your own. We have attached a short user manual to help you with the process. <http://www.bishopbriggs.e-dunbarton.sch.uk/media/15149/parent-booking-parent-guide.pdf>
- We would encourage you to use the **Add Comment button** to leave a note for discussion if you would like a specific question answered in a particular subject.

If you would like to make an appointment with the following staff/departments please contact the school office at office@bishopbriggs.e-dunbarton.sch.uk or 0141 955 2351.

- Guidance Teacher
- Learning Support
- Careers Advisor

If you are unable to book at home, please contact the school office for help.

We will send you more information closer to the meeting that will guide you through what happens on the day. We are looking forward to seeing you.

Kind regards,

Claire Kerr
Depute Head Teacher (S5/6)