



Bishopbriggs Academy
EAST DUNBARTONSHIRE

S4-S6 Monitoring & Tracking

S Johnson (PT Raising Attainment & Achievement)



Overview M&T
& Key Terms

Procedures &
Interventions



M&T

- ✓ **Effort + Behaviour + Homework**
- ✓ **Target Grade**
- ✓ **Working Grade**

Staff Input - Sep, Nov, Jan, March

Issue Dates

- Friday 7th October
- Tuesday 6th December
- Tuesday 7th February
- Friday 21st April



Key Terms- Ratings for Effort, Behaviour and Homework

- Ratings should reflect pupil's approach
- Poor ratings will often explain discrepancies between Target Grades and Working Grades

Effort		Behaviour		Homework	
1	Always works conscientiously	1	Always behaves well	1	Always makes a good attempt
2	Usually works conscientiously	2	Usually behaves well	2	Usually makes a good attempt
3	Making some effort but capable of more	3	Some improvements required	3	Occasionally makes a good attempt
4	Rarely puts in the effort to make good progress	4	Serious concerns	4	Rarely makes a good attempt



Key Terms- Target Grade

- What grade pupils are **capable of attaining if barriers to their learning are removed** and they work to their **full potential**
- Based on all previous evidence but **most importantly on professional judgement of teacher**
- Not adjusted according to changes in approach/ effort



Key Terms- Working Grade

- **Grade that pupil is on track to achieve by the end of the course if they were to continue to show the same level of progress**
- Evidence from classwork, homework and assessments
- **Grade can be adjusted each period and used to flag up concerns**
- Should be discussed with pupil to celebrate success/ identify concerns



Target Grade

- Grade pupil could attain **if all barriers to learning removed** and they were to work to their **full potential**
- Should not be adjusted

Working Grade

- Grade pupil is **on track to achieve** by the end of the course - **if current level of progress maintained**
- Adjustable and used to flag concerns if discrepancy with Target Grade
- Linked to Effort, Behaviour, Homework



National 4/ NPA	National 5	Higher & Advanced Higher
<ul style="list-style-type: none">○ Pass indicated as an 8○ Fail indicated as a 9○ Target Grades for all N4 pupils should be an 8	<p>Graded A-D and progress indicated by relevant band i.e.</p> <ul style="list-style-type: none">○ A- 1 or 2,○ B- 3 or 4○ C- 5 or 6○ D- 7	<p>Graded A-D and progress indicated by relevant band i.e.</p> <ul style="list-style-type: none">○ A- 1 or 2,○ B- 3 or 4○ C- 5 or 6○ D- 7○ No award- 8 or 9



Procedures

- **Learning conversations** to celebrate success/ set targets/ agree actions or interventions
- **Fixed item on departmental agendas** - P.Ts discuss pupils who are 'off track' and outline interventions
- **Guidance staff liaise with year heads to discuss pupils who are off track** - Pupil interviewed - if necessary contact made with parent/carer to highlight concerns
- If no improvement following intervention - **matter referred to Year Head and parents/carers contacted by year heads to discuss concerns and next steps**



Interventions & Support

- **Learner Conversations**
- **Supported Study Programme** (Universal & Targeted)
- **Study Modules** (Organisation/ Time Management/ Growth Mindset/ Study Techniques etc)
- **Exam Workshops** (LiveNLearn)
- **Easter School**
- **Teams/ Satchel/ Youtube/ School Website – Online Resources**