



# BISHOPBRIGGS ACADEMY

## *USING THE NEW SENIOR STUDENT PLANNER*

A guide for teachers, students and parents  
AUGUST 2013

# AMENDED FRONT COVER

- All students should clearly write their name and registration class along the lines above the school badge
- no other writing is permitted on the front cover of the plan

# *Why is our student planner so important ?*

**PLEASE TURN TO PAGE 3 OF YOUR NEW PLANNER**

The planner is designed to help you to:

- prepare for life after school
- develop good study habits
- organise your time
- find a balance between school and other activities
- recognise your achievements
- fulfil your potential in all aspects of your life



# *Use the diary in every lesson*

Last year volunteers from S4 and S5 made suggestions about how to improve the student planner for students in S4-S6. As a result the following changes have been made to the front section of the planner:

- NEW FRONT COVER
- NEW SCHOOL TIMINGS
- TIMETABLES FOR HOME STUDY
- MORE NOTES PAGES

Please take a few moments to look through pages 1-22.



# FURTHER REVIEWS OF THE PLANNER

In session 2012/13 we will consult with pupils in S4-S6 on the sections of the planner that have remained the same with a view to making further improvements.

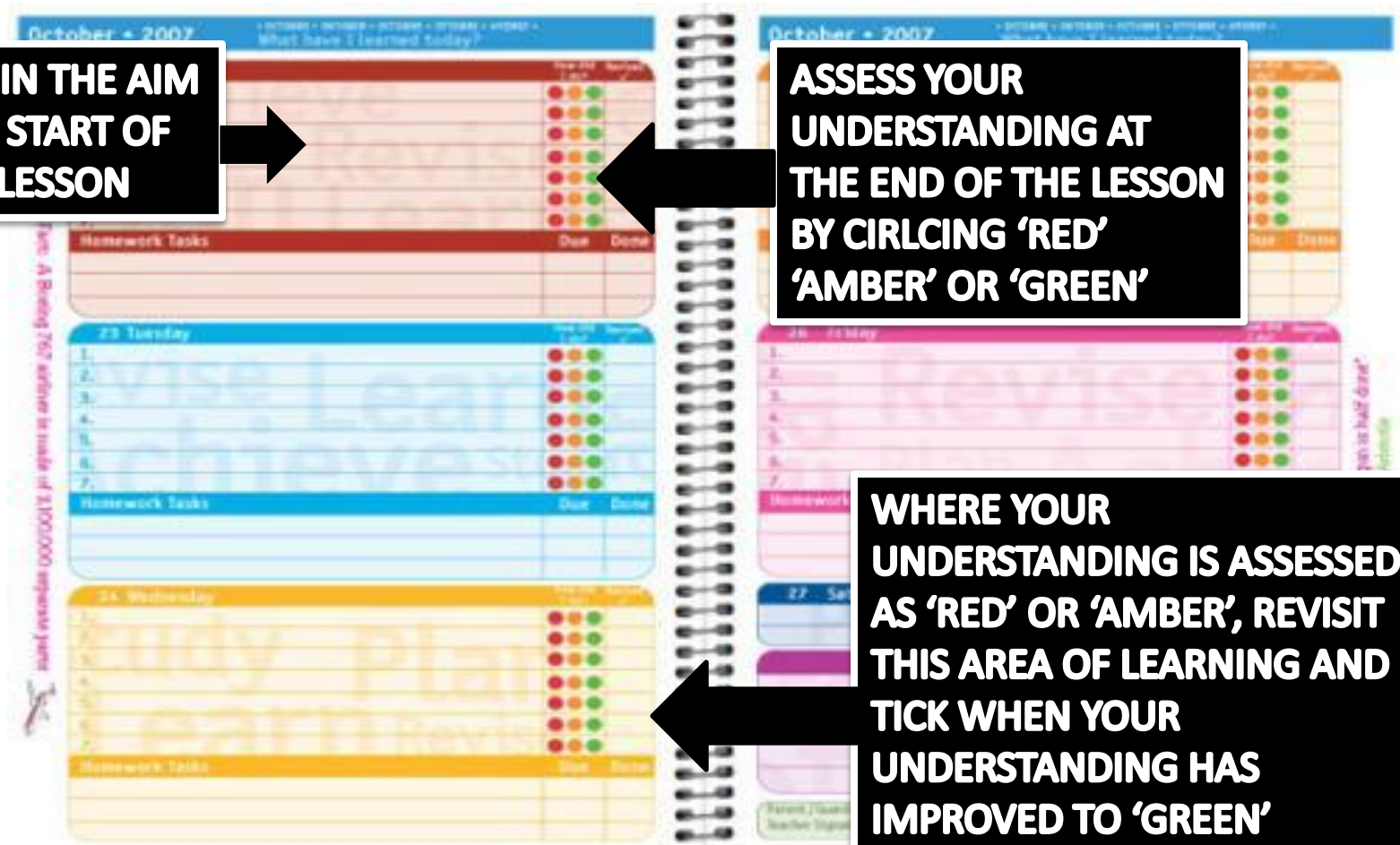
**At this stage** how you use the diary section of the planner remains the same as last year and applies to **all pupils** in **all year groups**.

# *How to use your planner to assess your progress*

**WRITE IN THE AIM  
AT THE START OF  
EVERY LESSON**

**ASSESS YOUR  
UNDERSTANDING AT  
THE END OF THE LESSON  
BY CIRCLING 'RED'  
'AMBER' OR 'GREEN'**

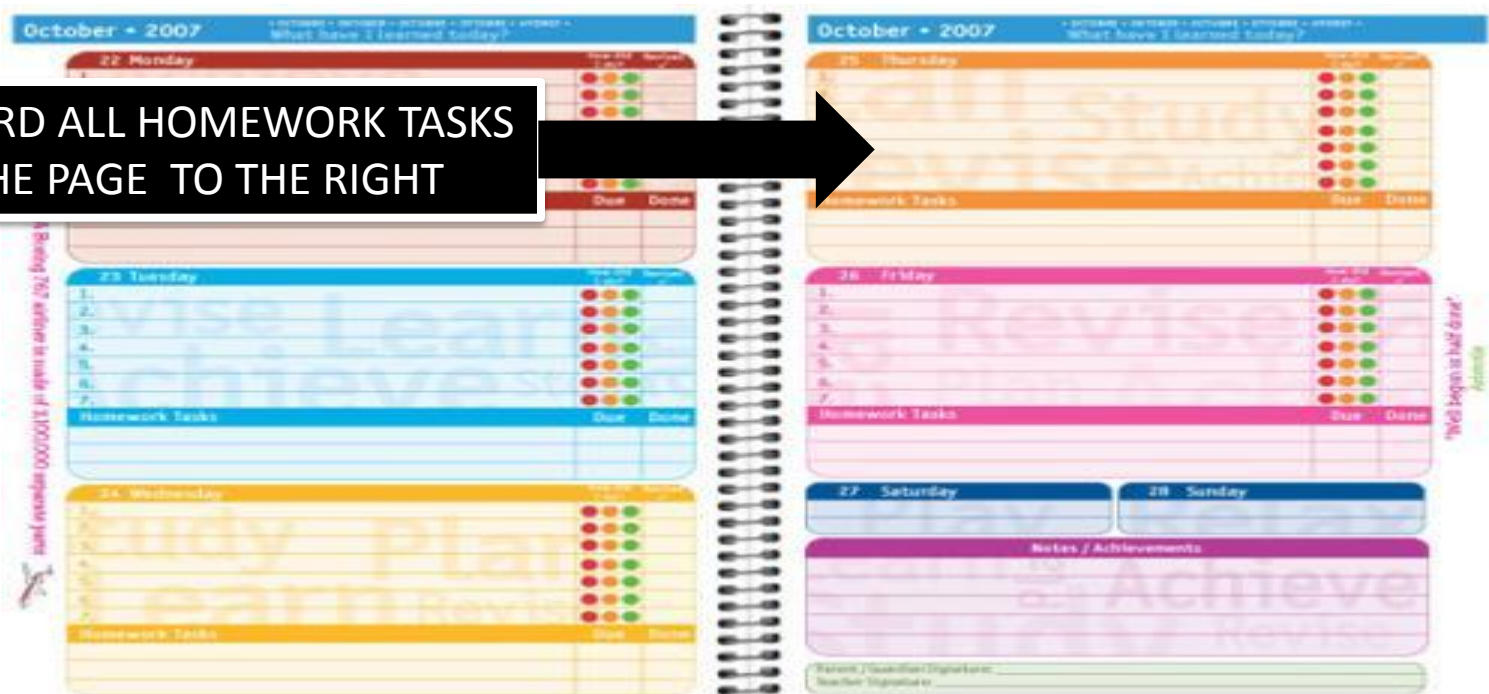
**WHERE YOUR  
UNDERSTANDING IS ASSESSED  
AS 'RED' OR 'AMBER', REVISIT  
THIS AREA OF LEARNING AND  
TICK WHEN YOUR  
UNDERSTANDING HAS  
IMPROVED TO 'GREEN'**





# HOMework TASKS

RECORD ALL HOMEWORK TASKS  
ON THE PAGE TO THE RIGHT



# ENSURE YOUR PLANNER IS SIGNED

It is essential that you keep your *aims*, *traffic light assessments* and *homework* up to date. This must be signed by your parent and house tutor every week.





# USING THE TRAFFIC LIGHT PAGES TO ASSESS YOUR PROGRESS AND COMMUNICATE THIS TO YOUR TEACHER

**Turn to the red page to indicate to the teacher that you are finding a task challenging and require support**

**Turn to the amber page if you finding the task challenging and may need some further support**

**Turn to the green page if you are having no difficulties with task and you can make good progress without support**

# Interdisciplinary learning

At the back of your planner there are additional sections to support your progress in all areas of your learning

MIND MAPPING TOOLS

LITERACY TOOLS

NUMERACY TOOLS

PERIODIC TABLE

MAPS OF THE WORLD

USEFUL PHRASES FOR MODERN LANGUAGES

ADVICE ON HEALTHY LIVING AND LIFESTYLE

USEFUL WEBSITES

# Further improving the planner

- whilst every effort has been made to improve the planner using the feedback from pupil consultations, we realise that there will be ways in which we can improve the planner further.
- this year we will again work together with pupils, parents and staff to sustain and develop the impact of the planner

