



**Electronic Reporting  
Using SEEMIS Click and Go**



**East Dunbartonshire Council**

[www.eastdunbarton.gov.uk](http://www.eastdunbarton.gov.uk)

## **Electronic Reporting Using SEEMIS Click and Go**

### **Background**

Parents are familiar with written school reports which provide information and details of how their child is progressing across all aspects of the curriculum, and indicating next steps in learning.

### **SEEMIS Click and Go**

Teachers within EDC are now able to prepare reports electronically using the SEEMIS integrated school management information system, known as Click and Go.

This package addresses all aspects of school administration including attainment information, attendance and timetabling.

Teachers using Click and Go are able to build a detailed and accurate report giving more information about each child throughout the session, and indicating next steps in learning in all areas of the curriculum. Information on the system about progress or behaviour can, therefore, be shared with parents and other agencies more easily.

The reporting system is dynamic and feedback from staff and parents is being used, and will continue to be used, to improve the usefulness of the document.

Staff in participating schools within EDC have received training on the use of electronic reporting using Click and Go, and there is an expectation that all school reports will be produced using SEEMIS Click and Go by June 2008.

### **Web-based Version of SEEMIS Click and Go**

Traditionally, many teachers have prepared reports at home. Teachers have expressed a desire to have access to SEEMIS Click and Go from home to enable them to continue this practice.

A web-based version of SEEMIS Click and Go has been developed with home-working in mind. Technical systems, supported by robust and audited security protocols, now exist within EDC to permit secure access to SEEMIS Click and Go from home PCs.

Teachers' access to SEEMIS Click and Go from home is limited to the reporting module within the package, which shows only the names of pupils on whom they are making comment about progress in learning.

A small number of schools in the primary and secondary sectors have been taking part in a pilot of reporting from home. It is expected that remote access to reporting using SEEMIS Click and Go will be available to all teachers who wish it from August, 2007.

The success of this project has depended on a number of areas of EDC working together - the Education, Quality and Development Service, Information Development, ICT Support for Education, Legal Services, Human Resources and Internal Audit.

For more information on electronic reporting and teacher access from home - contact Liz Galloway, Quality Improvement Officer, East Dunbartonshire Council: [liz.galloway@eastdunbarton.gov.uk](mailto:liz.galloway@eastdunbarton.gov.uk)